



EMERGENCY MANAGEMENT PLAN

Updated April 2025

PURPOSE

The purpose of this plan is to provide a guide for emergency operations. The plan is intended to assist key city officials and emergency organizations to carry out their responsibilities for the protection of life and property under a wide range of emergency conditions. It emphasizes the coordination, which must exist between government, private and volunteer organizations and the many individuals with emergency operations responsibilities or capabilities.

Although an organization may have the foresight to plan for anticipated situations, such planning is of little worth if the planning is not reduced to written form. Personnel with intimate knowledge of unwritten plans may be unavailable at the very time it becomes necessary to implement them. A written plan will furnish a documentary record, which can be referred to as needed. This documentary record will serve to refresh the knowledge of key individuals and can be used to inform persons who become replacements.

Outside assistance would be available in most major disaster situations affecting the City of Hull. However, even though this plan will define procedures for coordinating such assistance, it is essential for the City of Hull to be prepared to carry out disaster response and short-term recovery actions on an independent basis. The County/City Agreement is on file in the Sioux County Emergency Management Office.

It is possible for a major disaster to occur at any time. In some cases, dissemination of warning and increased preparedness measures may be possible. However, many disaster events can, and will, occur with little or no warning.

Proper implementation of this Plan will reduce or prevent the loss of life and damage to property. Key officials within the City of Hull are aware of the possible occurrence of an emergency or major disaster and their responsibilities in the execution of this Plan, and will fulfill those responsibilities as needed.

Copies of this plan/resource manual will kept in the following locations:

- Hull City Office (2 copies)
- Hull Safety Complex (2 copies)
- City Vehicles
- Sioux County Emergency Management office in Orange City
- Rock Valley Fire Department (Mutual Aid)
- City of Rock Valley

EMERGENCY MANAGMENT COMMITTEE

MAYOR, Arlan Moss

Home – 439-2748

Cell – 441-4159

CITY ADMINISTRATOR, Heidi Kramer

Cell – 712-395-0183

Work – 439-1521

CITY PUBLIC WORKS SUPERINTENDENT, Brent Kleinwolterink

Cell – 441-6123

Work – 439-1521

FIRE CHIEF, Greg Van Roekel - 470-0924

EMS PRESIDENT, Jessica Bakker - 605-351-7718

OFFICE MANAGER, Denise Keizer

Cell – 301-8727

Work – 439-1521

HULL FIRE DEPARTMENT:

Chief	Greg Van Roekel	470-0924
Assistant Chief	Mike Van Otterloo	470-5700
Assistant Chief	Cody Kiers	578-2013
Secretary/Treasurer	Brad Oostra	441-2876

HULL EMS ASSOCIATION:

President	Jessica Bakker	605-351-7718
Vice President	Nate Van Zweden	605-214-7848
Treasurer/Secretary	Kate Franklin	578-9203

COMMAND CENTER

The Command Center will be located at the **Hull Safety Complex** located at 920 Division Street. In the event the Hull Safety Complex is incapacitated, or unavailable, other possible command center locations could be:

- Hull City Offices
- Hull Cooperative New Office Area

INITIAL SIZE UP

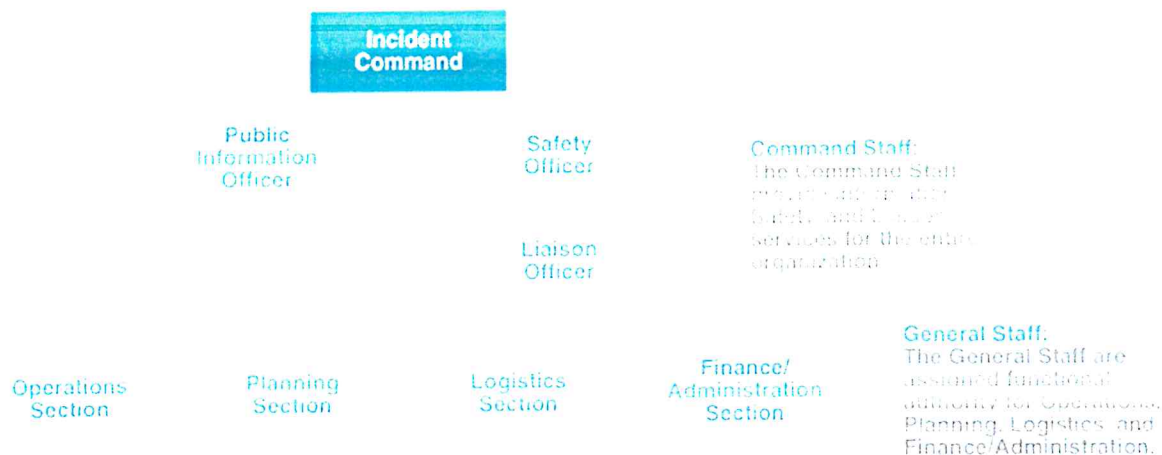
- The first item of necessity after a storm will be **search and rescue** and getting a route opened to move victims to medical care
- In the event of a disaster and as personnel in the field (storm spotters) return to town, they should notify the Command Center as to:
 - The initial impact of the disaster (size and area)
 - Which roads are passable within the affected area
 - Need for mutual aid
- Scene Safety needs to be of primary importance. Public Utilities (electric, gas, water) that pose danger to rescuers or the general public should be turned off in areas affected by the disaster

DIRECTION AND CONTROL

In case of a major storm or disaster, the Emergency Management Committee should be contacted immediately.

- If individual committee members are unavailable, the list of the committee members will be used in succession of most available person.
- All personnel will meet at the Command Center.

Incident Command System (ICS) will be established as quickly as possible once the determination of a major disaster has been made.



Initial Members of Incident Command Team

Incident Commander.....	Fire Chief	Greg Van Roekel
	(or) Assistant Fire Chief	Mike Van Otterloo
Public Information Officer.....	Mayor	Arlan Moss
	(or) City Administrator	Heidi Kramer
Safety Officer.....	EMS President	Jessica Bakker
	(or) EMS Vice President	Nate Van Zweden
Liaison Officer.....	Fire Dept. Secretary	Brad Oostra
	(or) EMS Secretary	Kate Franken
Operations Section Chief.....	Assistant Fire Chief	Cody Kiers
	(or) Fire Captain	Brad Oostra
Planning Section Chief.....	City Council Street & Storm Swr	Kyle Te Slaa
	(and) City Council Utilities	Scott Westra
Logistics Section Chief.....	City Council Public Safety	Ryan Beukelman
	(or)	Scott Westra
Finance/Administration Chief.....	City Clerk	Heidi Kramer
	(or) City Council Finance	Les Van Roekel
		Ryan Beukelman

ROLES OF THE INCIDENT COMMAND TEAM

Incident Commander

- Has overall responsibility for managing the incident
- Must be fully briefed and should have a written delegation of authority
- Initially, assigning tactical resources and overseeing operations will be under the direct supervision of the Incident Commander

Public Information Officer

- Serves as the conduit for information to internal and external stakeholders, including the media or other organizations seeking information directly from the incident or event

Safety Officer

- Monitors safety conditions and develops measures for assuring the safety of all assigned personnel

Liaison Officer

- Serves as the primary contact for supporting agencies assigned to an incident

Operations Section Chief

- Develops and manages the Operations Section to accomplish the incident objectives set by the Incident Commander
- Is normally the person with the greatest technical and tactical expertise in dealing with the problem at hand

Planning Section Chief

- Preparing and documenting Incident Action Plans
- Conducting long-range and/or contingency planning
- Developing plans for demobilization as the incident winds down
- Tracking resources assigned to the incident

Logistics Section Chief

- Obtaining and maintaining essential personnel, equipment, and supplies
- Providing communication planning and resources
- Setting up food services
- Providing transportation
- Providing medical services to incident personnel

Finance/Administration Section Chief

- Contract negotiation and monitoring
- Timekeeping
- Cost analysis
- Compensation for injury or damage to property

WEATHER SPOTTERS

It is the duty of the designated people to report to the command center to be deployed to the assigned locations and stay in communication with the command center. Teams will be assigned in the spring of each year. They would inform the command center if and when the siren should be sounded in case of a tornado or “high winds”.

TEAM #1 – Perkins Corner Area

TEAM #2 – North Intersection of Hwy 18 & 75

TEAM #3 – 2 miles south of Casey’s on K52

TEAM #4 – 310th & Ibex Ave (DeJongh’s)

TEAM #5 – East of Hull (Van’s Impl.)

TEAM #6 – 300th St & Hickory Ave (Golf Course)

COMMAND CENTER: Greg Van Roekel & Orlin Oostra + FIRE/EMS Staff

WATCH/WARNING

To distinguish between “**Tornado Watch**” and “**Tornado Warning**”, the following will be used:

Tornado Watch:

When the right conditions prevail for the formation of funnel clouds.

Tornado Warning:

In the event of bad weather, the City sirens will go off when the wind is 80mph+ and/or there is a tornado warning issued. The City will test the sirens the first Friday of each month during the months of April-September. Should electrical power fail, an attempt will be made with the use of other means to warn of impending danger. KSOU (93.9 FM/106.9 FM) radio station of Sioux Center will be used to notify residents of any danger.

All Clear:

The City will notify the public when the weather has cleared. (Sirens **WILL NOT** be used for “All Clear”)

SECURITY, TRAFFIC AND CROWD CONTROL

If a major disaster should occur, it is the responsibility of the following to **block all accessible entrances** into the City and coordinate with the Command Center. Purpose is:

- Establish curfew and closed areas.
- Protection of persons and property.
- Inform Command Center of any hazards – hot wires, gas, etc.

Street barricades should be picked up at the Street Department located at 1133 Maple Street

For **closure of the entire community** the follow intersections will be blocked by Law Enforcement or Mutual Aid personnel.

- NW – 310th Street & Hayes Ave. (1/4 mile north of Trinity High School)
- SW – Highway 18 & Harrison Ave (first gravel west of Hull)
- South – 330th Street & Hickory Ave. (1 mile south of Casey's)
- SE – Highway 18 & Ibex Ave. (first gravel east of Hull)
- NE – 310th Street & Ibex Ave. (Jeff De Jongh Corner)
- North – 310th Street & Division St. (north edge of Hull)

DO NOT allow anyone into the area unless permission is granted by the Command Center. **Emergency Responders** requested by the Command Center will be allowed into town but **MUST REPORT** immediately to the command center for identification and instructions.

- Sioux County Sheriff Department.....712-737-2280
- Hull Deputies:
 - Jamie Van Voorst.....712-441-6207
 - Brad De Kam.....
- Sioux County Communication Center..... 712-737-3307
- Sioux County Emergency Management..... 712-737-4010
 - Ryan De Kruyf.....712-578-9000
- Iowa Highway Patrol..... 800-532-1121
 - Sioux County
- Iowa Department of Natural Resources
 - 24 hour Emergency Response.....515-281-8694
 - Spencer Office..... 712-262-3221
- National Guard – (notify Sioux County Emergency Management if needed)

COMMUNICATIONS

If telephone or cellphone communication becomes disabled due to the disaster, contact Sioux County Communications.

Radio Channel Establishment

- Law Enforcement..... Iowa Channel
- EMS Medical (Triage)..... State EMS
- Search & Rescue State Fire
- Staging City Channel
- Other Channels..... VTech1, VTech2, VTech3

Direct delivered written communication may be required if radio or telecommunication networks are down. **Paper, pads, and pens** are available from the city office.

STAGING AREA

A staging area will be activated upon the direction of the Incident Command Team. The location will be determined at the time based upon the location of disaster scene, ample parking facilities, and capability for electrical power (or generators).

Possible staging areas are:

- Commerce Center Industrial Park
- HESLA Field
- Western Christian practice field.

Unless there is a major disaster, the staging area will be located at the Hull Safety Complex located at 920 Division Street.

EMS TRIAGE AREA

In the event of a mass medical emergency, the Command Center will establish **ONE triage center** for the community. Possible locations could be:

- Hull Protestant Reformed Church (West) 1006 Hayes Ave.
or
- Calvary Protestant Reformed Church (East) 2011 2nd St.

SEARCH AND RESCUE

It will be the responsibility of the following organizations to locate and aid persons who are lost or trapped as a result of a disaster.

HULL FIRE DEPARTMENT

Chief	Greg Van Roekel	470-0924
Assistant Chief	Mike Van Otterloo	470-5700
Assistant Chief	Cody Kiers	578-5013
Secretary	Brad Oostra	441-2876

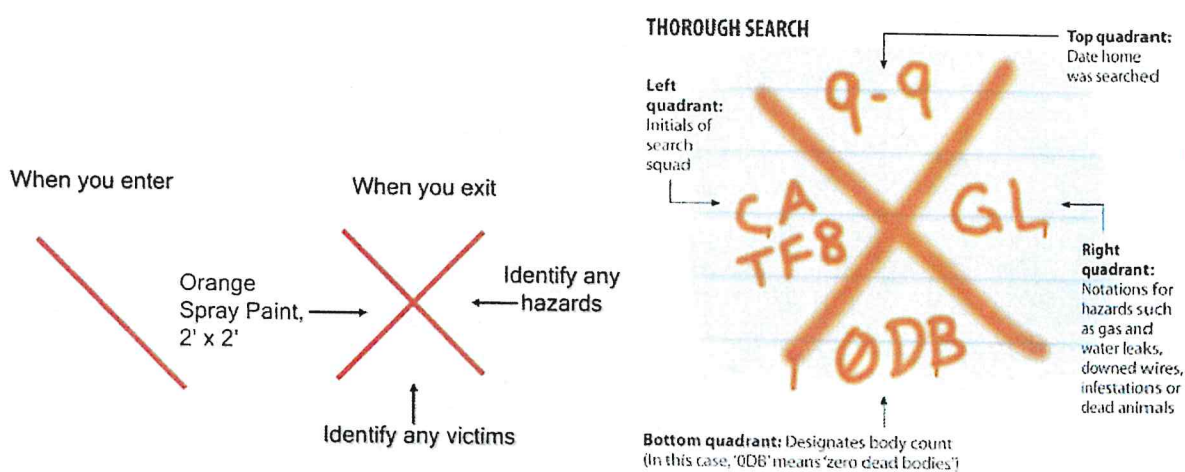
HULL EMS ASSOCIATION

President	Jessica Bakker	605-351-7718
Vice President	Nate Van Zweden	605-214-7848
Treasurer/Secretary	Kate Franken	578-9203

URBAN SEARCH AND RESCUE TEAM (USAR)

Contact Sioux County Emergency Management for deployment of our Regional Iowa USAR/ Heavy Rescue team.

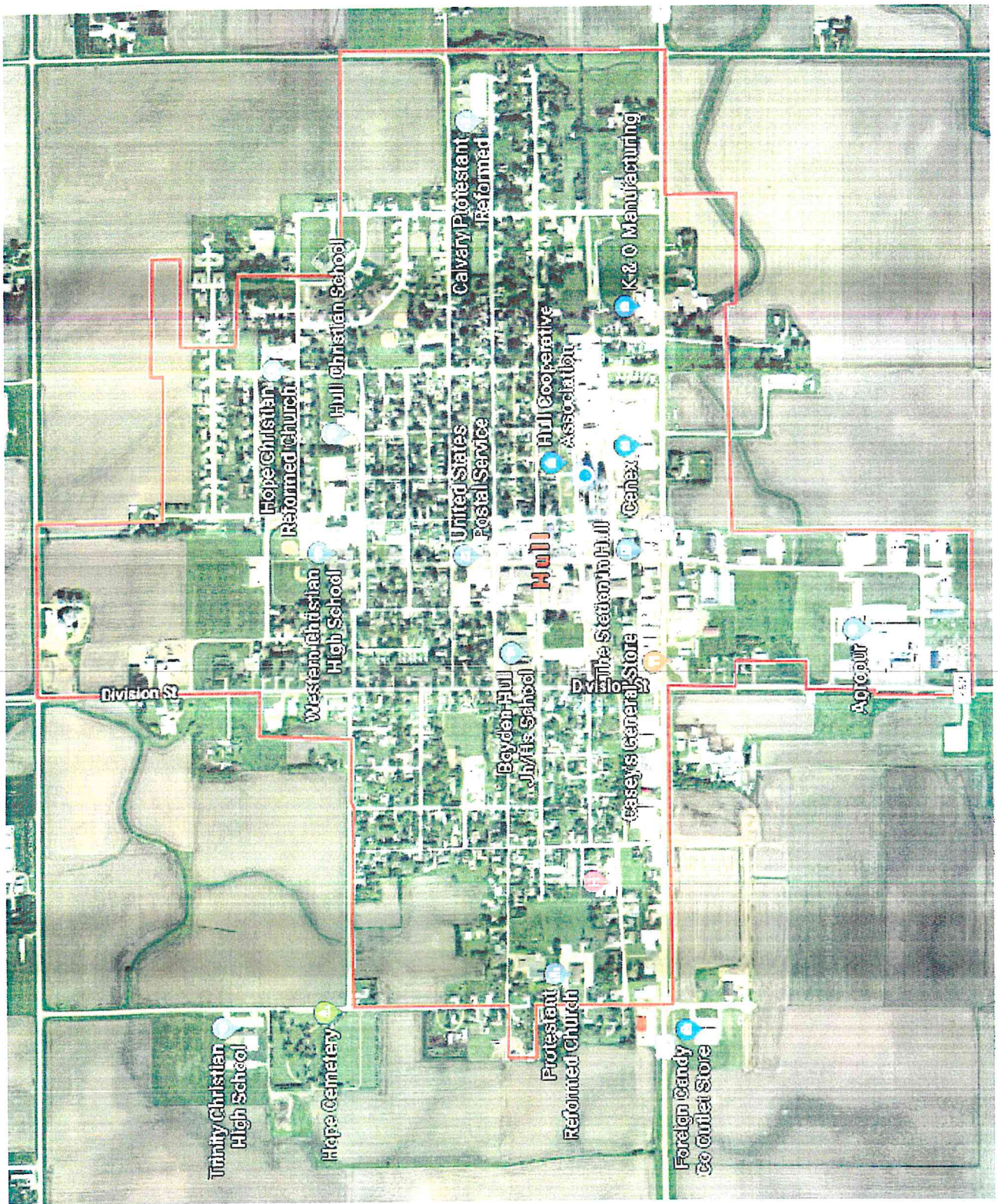
USAR Marking System:

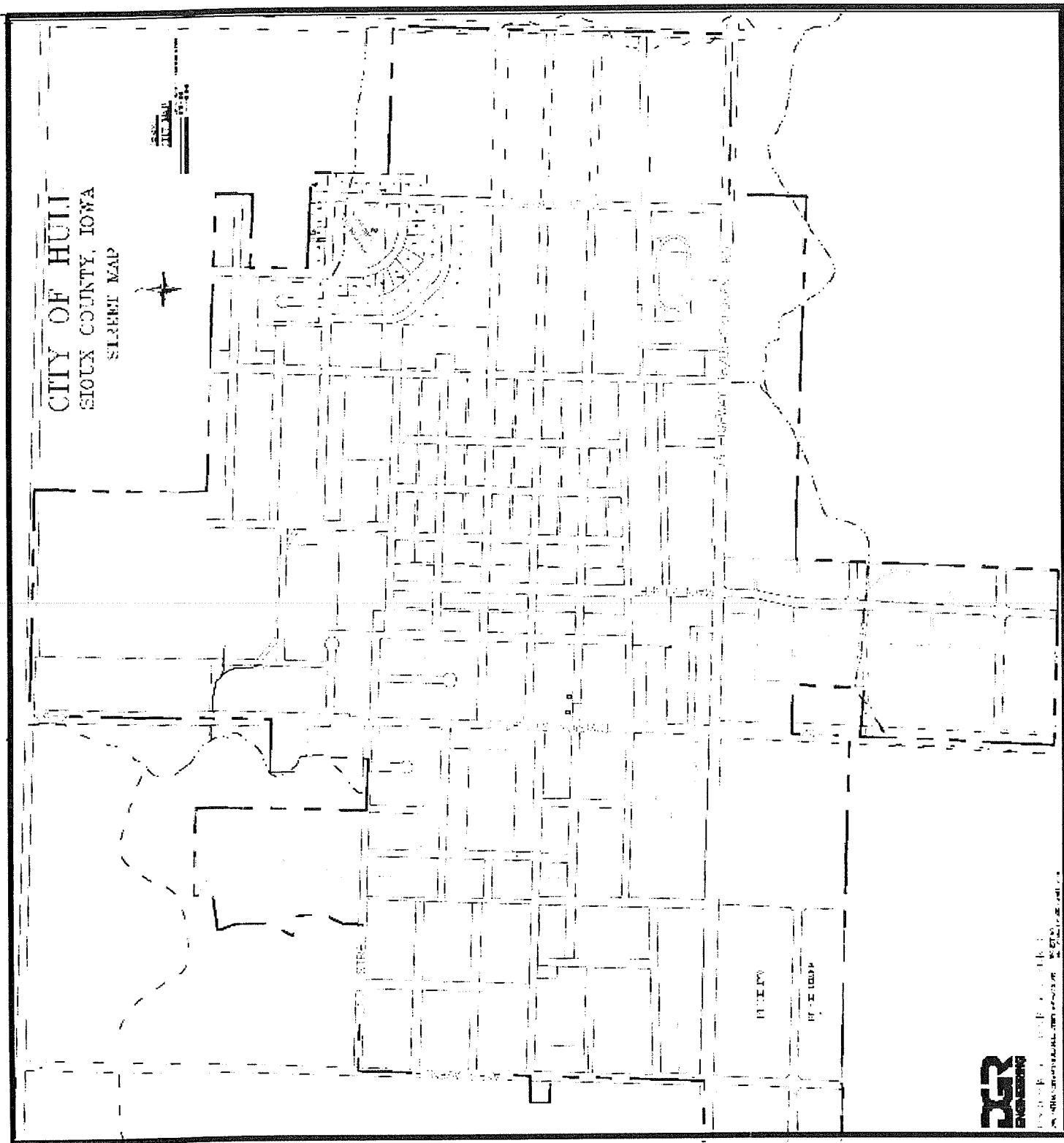


DRONE DEPLOYMENT

Contact Sioux County Emergency Management for deployment of Drone to aid in initial disaster size up and damage assessment

CITY MAPS





PUBLIC UTILITIES

Below is a listing of the utilities in the City of Hull, which should be contacted as soon as a major disaster occurs to eliminate the possibilities of further disaster.

WATER AND WASTEWATER

City of Hull

Brent Kleinwolterink..... 712-441-6123

ELECTRICAL

Mid-American Energy.....888-427-5632

NATURAL GAS

Mid-American Energy..... 888-427-5632

TELEPHONE

Premier Communications, Inc..... 712-722-3451

In case of power outage, Sioux County Emergency Management also has access to large portable generators

VOLUNTEERS

All volunteers **MUST** report to the Command Center to check in and receive an **Identification Pass** so they can be directed to the desired location for assistance. All volunteers must also report to the Command Center when leaving the disaster area. Mass quantities of Identification Passes are available by contacting Sioux County Emergency Management.

PUBLIC INFORMATION & NEWS MEDIA

A Public Information Officer (PIO) will be established by the Disaster Service Committee. All news media personnel **MUST** report to the Public Information Officer at the Command Center. **It is critically important that ONLY the Public Information Officer informs the public of any information related to the disaster response.**

The news media will be used as a communication avenue to relay pertinent information to the general public. Other sources of mass communication such as **local radio** and **social media** may also be used to keep the general public informed.

In the event that electronic or digital communication are unavailable, written communication in the form of **newsletters or town meetings** will be held to keep residents informed in the disaster response efforts.

PROTECTIVE SHELTERS/BUILDINGS

It is the duty of the City Office personnel to open front doors of the Community Building so people can use basement for protection.

Community Building.....	1135 Main Street.....	439-1521
Western Christian High School...	925 Fifth Street.....	439-1013
Boyden Hull High School.....	723 First Street	439-2440
Hull Christian School.....	1301 Fifth Street.....	439-2273
Hull Protestant School.....	218 Second Street.....	439-2490
Trinity Chr. High School.....	1811 Hayes Ave.....	439-1921
First Reformed Church.....	911 Second Street.....	439-1263
First Chr. Ref. Church.....	1121 Fifth Street.....	439-1626
American Reformed Church.....	622 First Street.....	439-2058
Hope Christian Ref. Church.....	1407 Sixth Street.....	439-1201

An overall county shelter list is available in the County Emergency Management Office. This includes all locations outside of Hull: 712-737-4010

Accountability – The Command Center will establish a **shelter director** at each shelter. The director will be responsible for recording the names of each person(s) staying at the shelter and be in communication with the command center on the needs of the shelter.

EVACUATION PLAN

In the event the town or portions of the town need to be evacuated, the following plan will be implemented:

- A **location (community shelter)** will be established by the command center for residents to assemble to be transported outside the community.
- The command center will **establish a team** to coordinate and record the names of all evacuees and the location they were transported to.
- Possible locations to use as drop off/pick up points outside of City of Hull include:
 - Te Slaa Trucking (West)
 - Van's Implement (East)
 - Rolling Hills Golf Course (North)
- Busing
 - Boyden Hull Community Schools.....439-2711
 - Jordan Jansma – bus coordinator.....578-9606
 - Western Christian High School.....439-1013
 - Harv Sandbulte – bus coordinator.....441-0383
 - Hull Protestant Reformed School
 - Nathan Van Maanen – bus coordinator470-1439

EQUIPMENT

Below is a resource list of equipment that could be made available if needed. All Equipment must be checked in at the Command Center or Staging Area. Equipment information such as hours/miles/condition must be recorded at time of check in.

PAYLOADERS, BOBCATS, FORKLIFTS:

City of Hull.....	439-1521
Joe Vollink.....	470-0256
B & M Concrete.....	439-1363
Bruce Marra.....	441-3501
Berghorst & Son.....	439-1876
Dave Van't Hul.....	470-2652
Boer & Sons, Inc.....	725-2364
Jerry Boer.....	348-1337
Darwin Boer.....	348-3413
Hull Coop.....	439-2831
Mark Hoekstra.....	470-2482
Van Voorst Concrete.....	439-2065
Marlin Van Voorst.....	348-2376
Mark Van Voorst.....	441-0911
Van's Implement.....	439-2641
Matt Vande Hoef.....	441-3527
AgriVision Equipment.....	726-3261

TRUCKS:

City of Hull.....	439-1521
Boer & Sons, Inc.....	725-2364
Jerry Boer.....	348-1337
Darwin Boer.....	348-3413
Joe Vollink.....	470-0256
Van Zee Enterprises, Rock Valley.....	476-2063

GENERATORS:

City of Hull.....	439-1521
Sioux County Emergency Management.....	737-3307
Art's Electric.....	439-2961
JElectric	439-6444
Local Farmers	

NOTE: When notifying the portable fuel units, be certain to inform them to make detail notes as to whom, what, when and where.

PORTABLE FUEL UNITS: (Tankwagons)

Hull Coop Association.....	439-1140
The Station.....	439-1020
Coop Gas & Oil, Sioux Center.....	722-2501

PORTABLE POTS:

Bernie's Biffies, Rock Valley	
Nathan Hoekstra.....	470-4836
Devin Hoekstra.....	541-7441
Lindblum Services, Sioux City.....	712-276-8900
Spot-A-Pot, Kingsley.....	712-378-2088

POTABLE WATER:

Culligan Water Conditioning Systems.....	737-2923
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TENT RENTAL

Rent-All Center, Sioux Center.....	722-3928
Midwest Tent Rental- Doug Hubers.....	441-2145

POSSIBLE DEBRIS COLLECTION SITES

- Commerce Center Industrial Park
- Agropur lot south of Main Street Storage
- Hull Coop Property just north of grain silos (old lumberyard site)
- Liberty Heights Residential addition

LOCAL CONTACT INFORMATION

Pleasant Acres.....	439-2758
Vacant	
Janitor	
Aspen Heights.....	439-6715
Sue Noteboom.....	605-951-5712
Jennifer Clarke.....	605-929-0391
Hope Haven, Northside Court.....	439-2261
Homestead Cooperative.....	439-2212
Wanda Jansma.....	470-1262
Wilmer & Betty Pollema.....	439-1008
Colony House.....	
Arnold Tiedeman	439-1006
Boyden-Hull School.....	439-2440
Dan Pottebaum.....	439-2440
Jordan Jansma.....	578-9606
Hull Christian Grade School.....	439-2273
Randy Ten Pas.....	470-2730
Sou Baccam.....	441-2013
Western Christian High School.....	439-1013
Brian Verwolf.....	616-901-5013
Nathan Van Niejenhuis.....	441-0964
Hull Protestant Grade School.....	439-2490
Loren Gritters.....	578-2668
Keisha Brummel	578-9985
Trinity Christian High School.....	439-1921
Jim Regnerus.....	470-0424
Mary Vis.....	470-3693
Bright Start Preschool & Daycare.....	439-1683
Kristen Niemeyer.....	605-370-9883

BUSINESSES:

The Foreign Candy Company.....	439-1496
Agropur.....	439-6780
Formosa Foods.....	439-1065
K & O Mfg.....	439-1167
Casey's General Store.....	439-9900
Cenex Convenience Store.....	439-2406
The Station.....	439-1020
Pizza Ranch.....	439-1853
Hull Food Center.....	439-1152
Rolling Hills Country Club.....	439-2310

CHURCHES:

American Reformed Church.....	439-2058
Mark Cercone.....	425-931-6570
Loree Walton.....	470-2947
Calvary Protestant Reformed Church.....	439-6070
Pastor Brummel.....	605-271-3692
Kevin Van Engen.....	449-8008
First Christian Reformed Church.....	439-1626
Aaron Greydanus.....	439-2345
Roger De Groot.....	470-4991
First Reformed Church.....	439-1263
Pastor Van Der Stoep.....	470-3145
Bruce Ewoldt.....	470-2317
Heritage Reformed Church.....	439-1630
John Groeneweg	470-2160
Lee Rozeboom.....	578-9300
Hope Christian Reformed Church.....	439-1201
Pastor Hoekstra.....	605-214-1555
Mary Lund.....	441-1047
Protestant Reformed Church.....	439-1283
Rev. Regnerus.....	439-1283
Mark Hoekstra.....	540-7975
St. Paul Lutheran Church.....	439-1093
Pastor Hoegh.....	507-398-2627

DAMAGE ASSESSMENT

Local government officials will conduct an initial damage assessment using all available resources (fire, sheriff, etc.) as soon as possible following a disaster. This initial report will be submitted to the Director, who in turn will advise the State agencies of the situation. This report is necessary to support requests for aid from the State and Federal levels. Assessment forms are available from the Sioux County Emergency Management Office.

LOCAL ASSESSMENT TEAM

Mayor
Fire Chief/Designee
Real Estate Agents
Insurance Adjusters

COUNTY ASSESSMENT TEAM
Sioux County Emergency Management
Ryan De Kruyf, Director

State assessment forms are available from the Sioux County Management Office 712-737-4010

DAMAGE ASSESSMENT DATA

Information obtained from: _____

Information received by: _____

Date & Time _____ Telephone _____

Drive by Inspection _____ Aerial Inspection _____

City _____ Date of Incident _____

County _____ Date of Survey _____

Type of Disaster: (more than one may be checked)

Flood _____ Tornado _____ High Winds _____ Hail _____ Blizzard _____

Other: _____

Location of Disaster: _____

Impact on Individuals:

1. Number of Fatalities _____

2. Number of Injured _____

3. Number of Hospitalized _____

4. Number of Homeless _____

5. Number Evacuated _____

a. Due to loss of utilities _____

b. Due to Inaccessibility _____

6. Number Sheltered _____

7. Number Mass Feeding _____

8. Number elderly affected _____

9. Number of unemployed _____

Due to incident _____

a. Expected Duration _____

Category of Damage:

	Home/Apart	Mobile Hms	Business	Other
Major Damage				
Minor Damage				
% of Ins coverage				
% of alternate living expense				
% with flood ins.				
TOTAL LOSS				

Temporary Housing Needs: _____

Income Levels of Affected % High _____ % Medium _____ % Low _____

Impact Statement _____

PUBLIC LOSS/DAMAGE

	ITEM	ESTIMATED COST	INSURANCE COVERAGE	LOCATION	MAJOR MINOR
Debris Clearance					
Protective Measure					
Road Systems					
Water Control					
Public Buildings & Equipment					
Public Utility System					

Impact Statement _____

Emergency Shelter Accountability List

Shelter Location _____

Date _____ Time Period _____

Shelter

Director

Initials

Name

Check In

Time

Check Out

Time

example: John Doe

6:50pm

8:15am

KVV

Transportation Accountability List

Date _____ Time Period _____

Transportation

[illegible]

Name _____

Time

Drop Off
Location

Bus ID

Director
Initials

example: John Doe

7:35 PM

Te Slac Trknq

BH #14

KVV